

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION MEETING OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
MAY 8, 2013 AT 7:00 P.M. AT COUNCIL CHAMBERS,
ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Baron, Beggs, James, Lee Eng, Parmar and Tooley,

ABSENT: Lucia

PUBLIC COMMENTS

None

SPECIAL PRESENTATION

1. Park Maintenance Presentation
Damon Cockerham, Parks Supervisor [handout attached]

ITEMS FOR DISCUSSION/ CONSIDERATION

2. Commission Minutes
MOTION James; SECOND Tooley APPROVED minutes of the March 13, 2013 regular meeting (6-0)
3. 2013 Goals
 - a. Reviewed goals
 - b. Allocated tasks to Commissioners on 2013-2014 work planMOTION Parmar; SECOND James RECOMMENDED that all Commissioner's review the Priorities identified in the Parks Plan and be prepared for discussion at June 2013 meeting for defining projects for inclusion on the FY2013/2014 Work Plan.
4. Monthly staff report
Received information and announcements from City staff

COMMISSIONERS' REPORTS AND COMMENTS

None

POTENTIAL FUTURE AGENDA ITEMS

- Parks Plan priority review
- Work Plan adjustments

ADJOURNMENT

Chairperson Lee Eng adjourned the meeting at 8:38 p.m.

HANDOUT FROM SPECIAL PRESENTATION ITEM 1.

**CITY OF LOS ALTOS
PUBLIC WORKS DEPARTMENT
PARKS DIVISION
ORGANIZATIONAL CHART
EFFECTIVE 4/1/13**

PARKS AND STREET LANDSCAPE MAINTENANCE
Maintenance Supervisor -- Damon Cockerham (B)

PARK MAINTENANCE
Leadworker - Colleen Rogan
MWII - Rogelio Baltazar (A)
MWI - Eddie Craig (B)

IRRIGATION / SPECIAL PROJECTS
Leadworker - Todd Perotti (A)

TREE MAINTENANCE
Leadworker - Rangel Reynoso (A)
MWII - Shawn Ivazes (B)

BOULEVARD MAINTENANCE
Leadworker - Andy Clemente (B)
MWI - Mary Isola
MWII - Greg Abley (-5) (A)